

Colfax Township Meeting

January 8, 2026 Colfax Township Hall

Meeting Called to Order: at 19:00 by Clerk Mosher.

Pledge of Allegiance

Attendance: Present: Treasurer West, Trustee Besey, Clerk Mosher

Absent: Trustee Greene, Supervisor Seguin

Mosher motions for Mosher to run meeting in absence of Supervisor, West seconds. No opposition, motion carries.

Agenda: West motions to approve as presented, Mosher seconds, no opposition, motion carries.

County Commissioner's Report: absent.

Meeting Minutes: West motions to approve with correction of typo under Campground trees->tree, Besey seconds. No opposition, motion carries.

Financial Report: Motion by Mosher, second by Besey to approve January report as presented. No opposition, motion carries.

Campground Report: Campground closed, final water sample collected despite snow. Another tree across road, Besey pushed to side with plow, will cut up in the spring.

Clerk's Report: Upcoming Clerk meeting to begin discussion on early voting. Will be seeking additional election inspectors as both August and November elections will require early voting.

Supervisor's Report: absent.

Blight: Verbal update: Mosher and Besey spoke with Carmean Road property owner. He is in agreement the property needs to be cleaned, however he cannot accomplish this with residents of location living there. Discussed next steps may likely include a citation and legal action. Owner states understanding and continues to endorse there is nothing he can do to make improvements at this time.

Zoning Administrator Report: Written report provided and reviewed, no action.

Joint Planning Commission Update: No report.

Library: report available to review via email.

Unfinished Business:

Audit: West indicates he is continuing to seek assistance in getting journal up to date for audit, will be attempting to schedule in the near future. Mosher asks West to confirm he has been in close contact with the State of Michigan and the Township auditor to ensure the jurisdiction does not lose State Shared Revenue due to noncompliance. West confirms both are being kept in the loop. Mosher suggests scheduling the audit ASAP since the auditor will be too busy to complete the audit once he starts in on the tax season, which is upon us. West agrees.

Attorney: Discussion re: two firms under consideration to represent the township. West motions to engage in services with Fahey Schulz Berzy, Mosher seconds. No further discussion, roll call: Ayes: West, Mosher, Besey. Nays: None, Absent: Greene, Seguin. Motion carries,

Assessor: Mosher reports Katelyn has resigned, searching for replacement. Justin Bigbee stated interest, however his situation has changed. In discussion with Bigbee and another assessor, Abby Simon, who is an associate of Justin's has expressed interest if Justin is able to help. The two of them are in discussions on how this might look and will get back to the board by next week. No other parties that have reached out have expressed further interest. Mosher states if Justin and Abby are not interested, someone else on the board will need to move forward with locating an assessor as she does not have the time to dedicate to this.

New Business:

Budget review: Mosher states no changes needed. YTD Budget vs Actual report provided for review. No action.

Pay Pending Bills: Motion to pay as presented by West, second by Besey. No discussion, no opposition. Motion carries. Mosher indicates meeting is early in the month, additional bills will be paid as they come in.

Set budget workshop and hearing: discussion. Thursday, January 9, 7pm is selected for the budget workshop. Additional workshop and hearing date will be set at that meeting. Mosher requests board members to review budget vs actuals they have in tonight's packets and have recommendations ready for budget hearing, also reminds board to include cost of bench the Township agreed to sponsor for TARP project at park across the road.

Mandatory Tax Collection Date: West to provide this date to Mosher ASAP for posting on the website.

Non-statutory Duties and Pay: This document will be provided to the board for consideration of new budget. Request is made to review all fees and payment amounts to determine if changes need to be made.

Poverty Guidelines: will need to be reviewed and voted on at the Budget Workshop or the February meeting. Board members are asked to review and provide input at next meeting.

Board Of Review appointments: 2-3 of our prior BOR workers have states they do not wish to continue serving, meaning we need to find at least two additional members, preferably three so as to have an alternate in place. Training dates are available in February. Supervisor has not provided any names of potential appointees but is aware of the need to move on this item. Board and attendees are encouraged to provide potential names to Clerk or have interested parties reach out.

No correspondence none.

No public Comment.

Motion to adjourn by Besey, second by Mosher to adjourn at 1943. No opposition, motion carries.

Special Meeting: Thursday January 29, 2026 - 7:00 pm
Budget Workshop and Township Unfinished Business

Next Regular meeting: Wednesday, February 11, 2026 - 7:00pm