

Colfax Township Meeting

August 13, 2025

Colfax Township Hall

Meeting Called to Order: at 19:01 by Supervisor Seguin.

Pledge of Allegiance

Attendance: Present: Treasurer West, Trustee Besey, Supervisor Seguin, Clerk Mosher

Absent: Trustee Greene

Agenda: Mosher motions to approve with addition of item E) BCRC under New Business, Seguin seconds. No opposition, motion carries.

County Commissioner's Report: Discussion, no action.

Meeting Minutes: Seguin motions to approve as presented, Mosher offers friendly edit to include correction to Commissioners report changing "budget has been adopted" to "budget is being worked on." Seguin accepts edit and motions to approve with edit. Besey seconds, no opposition, motion carries

August Treasurer's Report: Motion by Mosher, second by Seguin to approve as presented. No opposition, motion carries.

Campground Report: Cory at Health dept. spoke with Berg Well Drilling once, but no follow-up. Besey to reach out to Cory to see what info was shared/where things were left. Seguin suggests talking to one of the "juniors" at Berg, not with Doyle, Senior.

Besey was unable to purchase rodent repellent at store, will have to order online.

Clerk's Report: Election equipment must go to County for scheduled maintenance. Will begin working on election prep for upcoming November election.

Supervisor's Report: No update.

Blight: No written report.

Zoning Administrator Report: Written report provided and reviewed, no action.

Joint Planning Commission Update: No written report.

Library: Future reports will be provided via email.

Unfinished Business:

Retirement: No action.

Blight Officer: No action.

New Business:

Budget review: Mosher states no changes needed. YTD Budget vs Actual report provided for review. No action.

Pay Pending Bills: Motion to pay as presented by Seguin, second by Mosher. No discussion, no opposition. Motion carries.

Audit: To occur late August/Early September. Mosher asks for permission to hire QuickBooks consultant to help clear out longstanding old entries, voided and deleted items that remain on register and help determine best reports to review and provide for audit purposes. Seguin motions to allow up to 5 hours (at \$75 an hour) to prep for audit with additional hour per month as necessary to clean / maintain books. Besey seconds. No further discussion, no opposition, motion carries.

ParPlan: Renewal reviewed and motion to approve by Seguin, second by Besey. No further discussion, no opposition, motion carries.

Benzie County Road Commission: Request for Karlin Road speed study: Mosher summarizes email communication she had with Irene Dunham-Thayer: A request must be submitted by the Board to the BCRC

and they will take it into consideration, Mosher clarified and Irene confirmed no cost to township. Motion by Mosher, second by Besey to request speed survey @ Karlin Road in Nessen City north of Lindy. No opposition, motion carries.

No correspondence to review.

No public Comment.

Motion to adjourn by Seguin, second by Besey to adjourn at 1932. No opposition, motion carries.

Next meeting: Wednesday, September 10, 2025 - 7:00pm