

Colfax Township & Village of Thompsonville Joint Planning Commission / Joint Zoning Ordinance

P.O. Box 115, Thompsonville, MI 49683
Contact: Angel Kraft, Zoning Administrator (231) 970-1560
Email: colfaxvillezoning@gmail.com

ZONING PERMIT APPLICATION

(EXCLUDING DWELLINGS and ACCESSORIES THERETO)

References to "Section" and "Article" refer to the Greater Thompsonville Area Zoning Ordinance (posted at www.colfaxtpw.org). They are provided to assist the applicant. The references highlight parts of the Ordinance that may be applicable but do not necessarily identify all parts that apply.

Notice to Applicants: *This application must be answered completely; if additional space is needed, number and attach additional sheets. Submit **seven (7) copies** of application and support documents to the Zoning Administrator (see #14). Approval of this application is required before a Zoning Permit can be issued. The erection of a building or structure, or excavation for any building or structure, prior to the issuance of a Zoning Permit is a violation of the Zoning Ordinance. Contact the Zoning Administrator for applicable permit fee.*

1) APPLICANT:

Name	Street Address	City / State / Zip Code	Phone #
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2) Applicant's Interest in Property: Owner Lessee Buy Option Other/Specify:

3) Property Address: _____ between _____ and _____ Roads

4) Landowner: Name, address & phone number of landowner if different than "Applicant":

12) This application is made for:
Refer to the Zoning Ordinance or contact the Zoning Administrator to determine if the proposed use or building is classified as a "special land use" according to the District in which it is to be located.

(Check all as appropriate)

5) Property Tax #:

6) Zoning District:

7) Property Acreage:

8) Existing Use:

9) Is parcel in a: platted subd. condo. subd.
If "yes", subdivision. name: _____

10) Deed restrictions on parcel: Yes No

11) Names, addresses, phone #s of all other persons or entities having legal or equitable interest in the land:

	New	Addition or Alteration
Platted Subdivision	<input type="checkbox"/>	<input type="checkbox"/>
Site Condominium	<input type="checkbox"/>	<input type="checkbox"/>
Multiple Family Dwelling	<input type="checkbox"/>	<input type="checkbox"/>
Special Land Use	<input type="checkbox"/>	<input type="checkbox"/>

Briefly describe: _____

Commercial Use (if not above)

Briefly describe: _____

Industrial Use (if not above)

Briefly describe: _____

Non-Dwelling Accessory Use/Bldg.

Briefly describe: _____

Other/Specify:

FOR TOWNSHIP USE ONLY

Application Number:

Date Received:

Fee Paid	Date	Receipt #
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1)

2)

3)

Tax Parcel Number:

Date of Final Action:

Final Action Taken By: ZA JPC

Final Action Taken: (circle as appropriate)

Approved

Approved
with Conditions

Denied

Notes:

13) If the property or any existing structure(s) are nonconforming, describe each nonconformity (see Article 7). These nonconformities may apply to such things as, but not limited to, building setbacks, lot area, and lot width.

14) **SUPPORTING DOCUMENTS:** Seven (7) copies of the following materials shall be submitted along with seven (7) copies of this completed application.

- A. **Legal Description:** The legal description of the property subject to the application.
- B. **Proof of Property Ownership:** One (1) copy of proof of ownership of the property subject to the application, such as a recorded warranty deed, land contract, or other evidence of interest in the property.
- C. **Deed Restrictions:** A copy of all existing deed restrictions impacting the property.
- D. **Detailed Description:** A detailed description of the proposed actions being applied for, including any proposed uses of land and/or proposed uses of existing and new buildings. If a commercial or industrial use is being proposed, include information on the number of total employees, employees per shift, principal products for sale or manufacture, hours of operation, anticipated truck/delivery traffic, and related operational characteristics. The narrative description must be dated along with the signature of the applicant, and the preparer's signature if different than the applicant.
- E. **Site Plan:** Section 13.2 identifies the land uses for which Site Plan approval is required prior to the issuance of a Zoning Permit, such as commercial and industrial uses. If Site Plan approval is required for the applicant's project according to Section 13.2, the applicant shall submit the required copies of both this completed application form and a Site Plan according to Article 13.
- F. **Special Land Use:** Article 4 identifies what land uses are classified as "Special land Uses," according to each zoning district. If special land use approval is required for the applicant's project according to the particular District in which the property is located, the applicant shall submit the required copies of both this completed application form and a Site Plan according to Article 13, along with a detailed description of the project (see "D" above). Section 14.6 identifies standards for the review of special land use applications. The applicant is encouraged (not required) to submit written documentation to support the special land use application according to these approval standards.
- G. **Open Space Preservation Community (OSPC):** If the applicant is applying for approval of an OSPC (Section 8.19), the applicant shall submit the required copies of the following: a) this completed application form; b) a Site Plan according to Article 13; c) detailed description of the project as described in "D" above; and d) a Conventional Plan according to Section 8.19(C)(2).

15) **AFFIDAVIT:** I (we) the undersigned affirm that the foregoing answers, statements, and information are in all respects true and correct to the best of my (our) knowledge and belief. I (we) the undersigned understand that the Land Use Permit applied for, if granted, is issued on the representations made herein and that any Zoning Permit or Building Permit subsequently issued may be revoked because of any breach of representations or conditions, or because of the lack of continued conformance with zoning ordinance requirements.

Applicant Signature(s)	Date	Property Owner(s) Signature(s) <small>(if different than applicant)</small>	Date